



(Revised 06/09)

STATEMENT OF NO BID

Bid: _____ Bid #: _____

NOTE: If you DO NOT intend to bid on this commodity/service, please complete and return this form immediately. Your response will assist us in evaluating all responses for this important project and to improve our bid solicitation process.

The Purchasing Department of the City of Bay City wishes to keep its bidders list file up-to-date. If, for any reason you cannot supply the commodity/service noted in this bid solicitation, this form must be completed and returned to remain on the particular bid list for future projects of this type.

If you do not respond to this inquiry within the time set for the bid opening date and time noted, we will assume that you can no longer supply this commodity/service, and your name will be removed from this bid list.

- Specifications too "tight" (i.e. geared toward one brand or manufacturer only, (explain below).
- Specifications are unclear (explain below).
- We are unable to meet specifications.
- Insufficient time to respond to the Invitation for Bid.
- Our schedule would not permit us to perform.
- We are unable to meet bond requirements.
- We are unable to meet insurance requirements.
- We do not offer this product/service.
- Remove us from your bidders list for this commodity/service.
- Other (specify below)

REMARKS: _____

Firm Name: _____

Address: _____

Signed: _____ **Print Name:** _____

Title: _____ **Date:** _____

Phone: _____ **Fax:** _____